



2021/22 NATIONAL PLANNING PROCESS SCHEDULE

NTPF: 15 March 2021



LET'S GROW SOUTH AFRICA TOGETHER



planning, monitoring
& evaluation

Department:
Planning, Monitoring and Evaluation
REPUBLIC OF SOUTH AFRICA



Planning Timelines and Processes 2021/22

| April 2021 | |
|------------------------|--|
| 6 - 30 April | Assessment of tabled 2021/22 APPs to determine incorporation of DPME recommendations |
| 6 - 23 April | Assessment of tabled plans in relation to the Economic Reconstruction and Recovery Plan (ERRP) |
| 26 - 30 April | Revision of Guidelines for Quarterly Performance Reporting |
| 30 April | Q4 2019/20 Preliminary Quarterly Performance Reports submitted by departments to DPME via eQPRS |
| 30 April | Distribution of the Government Wide Planning and Reporting Cycle document to national institutions |
| May 2021 | |
| 3 - 7 May | Analysis of 2020/21 Q4 performance reports |
| 10 - 14 May | Finalisation and submission of memo, Q4 report and presentation of Q4 performance to top management & Parliament |
| 3 - 13 May | Finalisation and approval of revised 2021/22 QPR guidelines |
| 1 May - 30 June | Electronic Quarterly Performance Reporting System (eQPRS): Registration and Configuration |
| 18 - 29 May | Refresher Training of public entities on the eQPRS |
| 14 May | Quarterly Performance Reporting (QPR) Guidelines issued to national institutions to submit via eQPRS A letter to Accounting Officers of Public Entities on eQPRS reporting sent |
| 31 May | Q4 2020/21 Validated Quarterly Performance Reports and Pre-Audited Annual Performance Reports submitted by departments via eQPRS |

Planning Timelines and Processes 2021/22

| June 2021 | |
|-------------------|---|
| 1-30 June | eQPRS: Registration and Configuration |
| 8-12 June | Refresher training of public entities on the eQPRS |
| 22-30 June | Online training on the revised Framework for Strategic Plans and Annual Performance Plans – National Public Entities |
| | Online training on the revised Framework for Strategic Plans and Annual Performance Plans – National Departments, Constitutional Institutions and Government Components |
| July 2021 | |
| 01 – 31 July 2021 | Opening on the eQPRS System for Q1 Reporting, closing 31 July |
| 05 – 23 July 2021 | War room for technical support to public entities to report on the eQPRS |
| 31 July | Q1 2020/21 Quarterly Performance Reports submitted by departments to DPME via eQPRs |
| 29 – 30 July | Presentation of Q1 performance to SCOA |
| August 2021 | |
| 2-6 August | Analysis of 2021/22 Q1 performance reports |
| 10-13 August | Finalisation and submission of Q1 report, memo and presentation of Q1 performance to top management & Parliament |
| 18-25 August | Performance Dialogues with departments on 2021/22 Q1 reporting |
| 2-6 August | Analysis of 2021/22 Q1 performance reports |

Planning Timelines and Processes 2021/22

| September 2021 | |
|--------------------------|--|
| 1 September | National Technical Planning Forum |
| 2-3 September | Community of Practice Forum |
| 1 – 30 September | 2020/21 Annual Performance Reports captured on the eQPRs |
| 01 – 30 September | Online Training on the Revised Framework for national departments, government components and constitutional institutions |
| October 2021 | |
| 4-20 October | Revision of Guidelines for assessment of draft strategic and annual performance plans |
| 20-22 October | Distribution of oversight guidelines for the assessment of draft plans to all stakeholders |
| 11-22 October | Technical support provide to planners in selected departments in preparation for submission of draft APPs |
| 31 October | Q2 2021/223 Quarterly Performance Reports submitted by departments to DPME via eQPRs. |
| 31 October | Submission of Draft 2022/23 Annual Performance Plans by national institutions |
| November 2021 | |
| 1-5 November | Analysis of Q2 2021/22 performance reports |
| 8-9 November | Finalisation and submission of Q1 report, memo and presentation of Q1 performance to top management & Parliament |
| 8-30 November | Assessment of Draft 2022/23 APPs (National institutions) |

Planning Timelines and Processes 2021/22

| December 2021 | |
|----------------|--|
| 1-24 December | Assessment of Draft 2020 -2025 SP and 2022/23 APPs |
| January 2022 | |
| 3-7 January | Feedback from national departments to public entities on the Draft 2020 - 2025 SP and 2022/23 APPs assessments |
| 3-28 January | Assessment of Draft 2020 -2025 SP and 2022/23 APPs |
| 31 January | Feedback from DPME to national departments on the Draft 2020 -2025 SP and 2022/23 APPs assessments |
| 31 January | Q3 2021/22 Quarterly Performance Reports submitted by institutions to DPME |
| 3-7 January | Feedback from national departments to public entities on the Draft 2020 - 2025 SP and 2022/23 APPs assessments |
| February 2022 | |
| 1-7 February | Analysis of Q3 performance reports |
| 8-9 February | Finalisation and submission of Q1 report, memo and presentation of Q1 performance to top management & Parliament |
| 10-17 February | Draft 2020 -2025 SP and 2022/23 APPs assessment engagements: DPME with national departments |
| 21-25 February | Performance Dialogues for selected departments based on Q3 performance |

Planning Timelines and Processes 2021/22

| March 2022 | |
|--|--|
| March The dates for tabling of the 2022/23 APPs will be determined by Parliament | National institutions and 3A public entities tabling of revised 2020 -2025 SP and 2022/23 APPs |
| 15 March | National Technical Planning forum for national departments |
| 16 - 17March | Community of practice for public entities |

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Thank You